



WELCOME TO THE BRILLIANT KIDS MONTESSORI SCHOOL

6441 Topmast Drive, Carlsbad, CA 92011
Phone: (760) 298-0332 Fax: (760) 301-8045
Web Site: www.CarlsbadMontessori.com

Dear Prospective Montessori School Family:

Thank you for your interest in the Brilliant Kids Montessori School in Carlsbad. Our school is a nurturing yet stimulating place where your child can joyfully explore and learn at child's pace. We are dedicated to upholding the right of all children to progress in their own individual way, and to be provided with the tools they need for their physical, emotional, social, and cognitive development.

A Montessori education at our school is a serious commitment to provide excellent opportunities for your child from preschool through middle school. We enjoy the challenge and privilege to help every child develop fully, and we welcome and encourage your assistance in this effort.

Enclosed you will find some information designed to help you learn about our program:

- Enrollment Application
- Tuition Information
- Application Process
- General Information

Selecting a school is an important decision, we encourage you to visit our facility and meet our warm and enthusiastic teachers. Let us share with you our special vision for your child's education.

We look forward to hearing from you soon.

Warmest Regards,

Amy Ma Chen, M.Ed.

Head of School
Brilliant Kids Montessori School

GENERAL INFORMATION

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Explore your child's fullest potential with a stimulating Montessori experience. Watch as your child grows intellectually and socially through this structured program. Program covers practical life, sensorial, language, math, physical science (astronomy, physics, chemistry, geology), botany, zoology, geography, cultural studies, art, and music are all taught in a creative and enriching way that your child will enjoy. Your child's positive learning experience is very important to us and each child is free to excel to their highest potential in this program.

Brilliant Kids Montessori School is a "living room" for children. Children select their work from among self-correcting materials displayed on open shelves in specific work areas. Over a period of time, the children develop into a "normalized community," working with high concentration and few interruptions. Normalization is the process whereby a child moves from being undisciplined to self-disciplined, from disordered to ordered, from distracted to focused, through work in the environment. The process occurs through repeated work with materials that captivate the child's attention. For some children this inner change may take place quite suddenly, leading into deep concentration. In the Montessori preschool, academic competency is a means to an end, and the manipulative are viewed as "materials for development."

Monthly educational and fun field trips are scheduled for the children to participate, and parents are welcome to join us. Children in this Montessori program have an opportunity to advance in their own comfortable pace, every child is unique. All children receive individual attention and presentations daily. In most cases, Montessori children are more ready and advanced in many academic areas when they enter public/private elementary schools.

The school facility is licensed by the Department of Community Licensing in the State of California.



ENROLLMENT APPLICATION

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Student's Name: _____

Date of Birth: _____ Sex: Male _____ Female _____

Address: _____ Phone: _____

City/State: _____ Zip: _____

Father's Name: _____ Occupation: _____

Company: _____ Phone: _____

Mother's Name: _____ Occupation: _____

Company: _____ Phone: _____

Marital Status: Married / Divorced / Separated If divorced or separated, who has custody of the child? Mother / Father

Child's Previous School Experience (if any): _____

Desired Starting Date: _____ Approximate Drop Off / Pick up Time: _____

School Days/Hours

Monday – Thursday: 8:30 am – 2:30 pm (Primary)

Monday – Thursday: 8:30 am – 3:00 pm (Elementary)

Monday – Thursday: 8:30 am – 3:00 pm (Middle School)

Signature: _____

Date: _____

Eligibility: The school is open to all children in the community regardless of race, religion or nationality. Children ages 2 ½ (potty-trained or in process) through 15 may enroll in the program.



TUITION INFORMATION

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Annual tuition is based on a ten-month school year September 8th, 2015 - June 10th, 2016. This yearly tuition may be divided into nine equal payments (September 2015 through May 2016), which are due on the first of each month. A tuition deposit (equivalent to one month's tuition) is applied to June's tuition. The monthly tuition rates are outlined below depending upon the desired program.

School Days/Hours

Monday – Thursday: 8:30 am – 2:30 pm (Primary)
Monday – Thursday: 8:30 am – 3:00 pm (Elementary)
Monday – Thursday: 8:30 am – 3:00 pm (Middle School)

Tuition Schedule

Monday – Thursday (Primary/Elementary)	\$12,000/year or 9 months of \$1,200/month+1 month tuition deposit for June 2016
Monday – Thursday (Secondary I)	\$15,000/year or 9 months of \$1,500/month+1 month tuition deposit for June 2016
Three Full Days per Week (Primary)	\$ 8,400/year or 9 months of \$840/month + 1 month tuition deposit for June 2016
Two Full Days per Week (Primary)	\$ 6,200/year or 9 months of \$620/month + 1 month tuition deposit for June 2016

Additional Fees: \$200 per year. This fee must be paid by the first day of school.

Prepaid Yearly Tuition & Sibling Discount

There is a 5% discount off the yearly tuition when the tuition is paid in full by May 31st, 2015. A 5% sibling discount on a second child's tuition will be applied when the sibling is enrolled in the same term. This discount does not apply to the daycare and other additional fees, if any.

Tuition Payment Terms:

- All payments and fees are non-refundable. Checks should be made payable to "Brilliant Kids Montessori School".
- Tuition not received by the 5th of each month will be charged a \$35 late fee.
- Returned checks are subject to an additional fee of \$35. Accounts with two returned checks during one school year will be placed on a "cashier's check" or "cash" basis. These accounts may be paid with cashier's check or Post Office money orders or cash only.
- Drop off time is at 8:30 am and pick up time is at 2:30 pm (primary) & 3 pm (elementary/secondary). I am aware of the hours of operation and agree to pick up my child promptly. I understand that I will be assessed a late fee of \$5 if a child is left 15 minutes past dismissal time and an additional of \$2 will be assessed for every minute after.
- Tuition refunds will not be made. If a child is absent from the program due to illness or other reasons, parents will continue to pay full tuition rate unless he/she is officially withdrawn.
- A 30-day advance written notice is required for official withdrawal from the program. Application fees, registration fees, and last month tuition deposit are NOT refundable. Tuition deposit can only be applied to June 2011's tuition, no exception.
- If you withdraw anytime within the school year, the tuition deposit will be forfeited.
- A 30-day advance notice will be given prior to any rate change.

Application Fee: A one-time enrollment application fee of \$75 is required for new students. This fee is neither refundable nor applicable towards tuition.



APPLICATION PROCESS

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Brilliant Kids Montessori School in Carlsbad accepts children from 2 1/2 (potty trained or in process) to 14 years of age.

Registration Information

Applications for enrollment will be accepted at all times. New student applications will be processed to fill all remaining class positions. Brilliant Kids Montessori School will maintain a pool of applicants on a waiting list.

Step 1 - Visit the Facility

Join us for an open house or schedule an individual appointment. We are available throughout the year after school hours. Please call in advance.

Step 2 - Complete an Enrollment Application

Download at www.carlsbadmontessori.com/application.htm or pick up an application during your visit, and mail with an enrollment fee of **\$75** to the following address. Please make check payable to "Brilliant Kids Montessori School".

Brilliant Kids Montessori School
Amy Ma
6441 Topmast Drive,
Carlsbad, CA 92011

Step 3 – Family Interview and Facility Tour

We will review your application and contact you for in-person meetings. This is a time for us to get to know you and your child better, gather additional information, and verify that our environment will meet your child's needs. You will receive a parent information packet to review, registration agreement, and admission forms to complete.

Step 4 - Reserve a Space

You can reserve the space for your child with a deposit of one month's tuition fee, which will be applied to the June's tuition of the enrolling school year. This deposit is neither refundable nor applicable to any other month's tuition during the enrolling school year, no exceptions.